

2025 Submission Deadlines

Content for articles should be submitted to HPS Corporate Communications or Contracts department by the deadline dates listed below.

February/March (Spring)

Vendor Deadline: December 2

New/Updated Contracts (Dec/Jan/Feb) Deadline: February 28

Print Deadline: March mid-month

June/July (Summer)

Vendor Deadline: April 4

New/Updated Contracts (Mar/Apr/May) Deadline: May 30

Print Deadline: June mid-month

August/September (Autumn)

Vendor Deadline: June 2

New/Updated Contracts (Jun/Jul/Aug) Deadline: August 18

Print Deadline: August end of month

December/January (Winter)

Vendor Deadline: October 3

New/Updated Contracts (Sept/Oct/Nov) Deadline: December 1

Print Deadline: December mid-month